

Weston Longville Parish Council.

Meeting of the Parish Council – Agenda

Monday November 11th, 2024 at 7.30pm

Hall for All, Church Street, Weston Longville

I hereby give notice of a meeting of Weston Longville Parish Council and summon members to attend.

Dawn Clarke
Clerk to the Council
November 4th, 2024

The public and press are welcome.



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- 2024/099 Chair's welcome and to receive apologies for absence.
- 2024/100 To receive declarations of interest in items on the agenda and consider any requests for dispensations.
- 2024/101 To approve the minutes of the meeting held on September 9th, 2024.
- 2024/102 To report on items not on the agenda from the last meeting
- 2024/103 Open forum for Public Participation: an opportunity to hear from members of the public and County and District Councillors.
- 2024/104 Planning (Portfolio CM) Verbal update
- a. By delegation.
 - 2024/2816 Old Airfield Hungate Common. Replacement of poultry sheds (EIA scoping option)
 - b. Any application received after the publishing of this agenda.
- 2024/105 Roads(Portfolio RH) Verbal update
- To receive an update and agree next steps on A47 and Norwich Western Link.
 - a. To discuss the NCC the mitigation proposals.
 - b. To discuss to the NWL planning response.
- 2024/106 To receive any update respect to the Weston Green Crossroads – Junction of Weston Green Road and Paddy's Lane/Honingham Rd, residents' group.
- 2024/107 To progress the blanket 40 mph Speed Limit parish wide.
- 2024/108 Parish Infrastructure (Portfolio BB) Verbal update
- 2024/109 Environmental Considerations (Portfolio PC) - Verbal update
- To receive any update on the Hornsea 3 and Equinor SEP and DEP.

This meeting may be filmed, recorded or photographed by the public: however, anyone who wishes to do so are asked to inform the Clerk and ensure it is done in a non-disruptive and public manner

- 2024/110 Parishioner Engagement (Portfolio RP) - Verbal update
Update on the booklet of Walks / Footpath Map and to resolve the next step.
- 2024/111 Communications (Portfolio JC) - Verbal update
Mobile phone Signal Improvement
- 2024/112 Inter stakeholder Liaison (Portfolio PR) - Verbal Update
- 2024/113 Administrative Matters - Clerk's Report (Verbal Update)
a. Correspondence.
- Finance (Clerk)
- 2024/114 To agree the payment list and to note any income and payments made since the last meeting.
- 2024/115 To note and sign the bank balances and reconciliation dated November 5th 2024.
- 2024/116 To receive the Q2 Budget against Actual.
- 2024/117 To note the new National Pay scales and back payment.
- 2024/118 To ratify the budget and to agree the precept
- 2024/119 To delegate authority to the Clerk to submit the precept request.
- 2024/120 Any other business (for information only) and items for the next agenda
- 2024/121 To confirm the date and venue of the next meeting:
Monday February 10th, 2025 at 19:30 in the Hall for All

This meeting may be filmed, recorded or photographed by the public: however, anyone who wishes to do so are asked to inform the Clerk and ensure it is done in a non-disruptive and public manner

Weston Longville Parish Council.

Meeting of the Parish Council – Minutes

Monday September 9th, 2024 at 7.30pm
Hall for All, Church Street, Weston Longville

Parish Councillors present: Clare Morton CM (Chair)

Peter Ross	PR (Vice Chairman)
Bob Banks	BB
Justin Cohu	JC
Paul Cowley	PC
Ruth Horton	RG

Dawn Clarke DC (Clerk)

7 Members of the public, including District Councillor Peter Bulman and County Councillor Greg Peck

2024/75 Chair's welcome and to receive apologies for absence.

Apologies were sent from Rick Parsons, which were accepted.
Peter Bulman advised he would be late.

2024/76 To receive declarations of interest in items on the agenda and consider any requests for dispensations.

All councilors have an interest in the NWL, A47 dualling and electrical services installations

Bob Banks Would not take part in the Allotment Vote as he has an allotment.

2024/77 To approve the minutes of the meeting held on June 8th. 2024.

A small correction was made by hand and the minutes were accepted as a true record of the meeting held on June 8th, 2024.

2024/78 To report on items not on the agenda from the last meeting

None.

2024/79 Open forum for Public Participation: an opportunity to hear from members of the public and County and District Councillors.

A member of the public asked for the location of the Mitigation Proposals. They were directed to the website.

A resident asked about installing traffic lights at the Weston Hall Road junction. Councillor Ruth Horton has asked Norfolk County Council (NCC) for a written statement giving their reasons for not wishing to install traffic lights. The response to date is that installation of traffic lights would be significant and permanent and not a mitigation.

A resident noted she had written to Angela Rayner MP regarding the NWL. County Councillor Greg Peck (GP) had no updates regarding the NWL or the 'county feal devolution'. GP is concerned that County Councillor Greg Peck(GP) had no updates regarding the NWL or the 'county feal devolution'. GP is concerned that there are many devolution structures, and they are not all suitable or a fair distribution of resources.

The current budget is balanced, however future budgets are a concern. Selling assets may not be a solution to the budget process.

District Councillor Peter Bulman (PB) noted that since the July meeting he had been involved with supporting the decisions of the Parish with respect to the Roarr and Pump Farm planning applications, neither are determined. PB continues as the vice chair of the Broadland Overview and Scrutiny Committee, District council are reviewing the move to the merged site and the future of the former sites.

2024/80 Planning (Portfolio CM) Verbal update
By delegation.

49.1 FUL/2024/0033 Pump Farm, Weston Green Road Weston Longville
Change of use of dwelling and converted barn (C3 Use Class) to a temporary care home (C2 Use Class) – additional responses.

49.2 2024/1869 Roarr Dinosaur Adventure Weston Hall Road Weston Longville
Norfolk NR9 5JE Retention of two mechanical rides, tarmac hardstanding and low boundary wall Full Planning Permission

49.3 2024/2141 Nethercraigs, Weston Green Road Weston Longville Norfolk
NR9 5LA, Single storey rear extensions. Erection of porch – No objection.

49.4 Any application received after the publishing of this agenda.

49.1 The Parish Council has submitted several comments and requests for further information. The application will be considered at the next NCC planning meeting.

49.2 No objection was submitted but an additional submission was made requesting noise mitigation.

49.3 No objection was made.

49.4 No additional applications.

2024/81 Roads (Portfolio RH) Verbal update

To receive an update and agree next steps on A47 and Norwich Western Link.

- a. To discuss the NCC the mitigation proposals.
- b. To discuss to the NWL planning response.

a. The agreed mitigation proposal was submitted. NCC have returned and clarified some points, notably the 'obstacle course with speed limits, street furniture and structural items. It is anticipated that installation would be complete by Autumn of 2026, as the Easton Roundabout is scheduled for removal. No timeline has been shared for the mitigation consultation process.

b. A47 Dualling / NWL Liaison group met earlier in September and the phasing construction, and a timetable of financial drawdowns was shared, it was noted that monies had been received after the change of government in July. It was noted that 85% funding was agreed with the previous government but with the hope of the full 100%. If the 15% shortfall would not be furnished it was believed by GP that NCC would make up the funding gap.

Additional planning permission for a private road leading into the Food Hub was noted. The anticipated construction start date is spring 2025 and a finish date of spring 2027 was indicated with other works taking until summer 2027. Wood Lane and Lyng Road would be re-routed in Spring 2026.

It was noted that there is a scoping application by TMA Bark on the Breckland District Council website. This is for an area between Hockering Wood and Lyng Road, and traffic associated would use the new slip road to the A47.

2024/82 To note the Public Right of way from Pump Farm to Ringland lane application.

CM has made good progress with the application to the Public Rights of Way with NCC. There has been good support within the community to get the required statements over a significant period of time. The current lead time was indicated to be 18 months.

2024/83 To receive any update respect to the Weston Green Crossroads – Junction of Weston Green Road and Paddy's Lane/Honingham Rd, residents' group

NCC has not given an update.

2024/84 To progress the blanket 40 mph Speed Limit parish wide.

NCC has not given an update.

2024/85 Parish Infrastructure (Portfolio BB) Verbal update

- a. 2024 Allotment review.
- b. To consider increasing rent.
- c. SAM2 data collection issues.

a&b CM has looked at the rates for a similar plot in the area, with both water and without. The prices range from £20 - £103 per year with different water

arrangements, water is provided at some, taken from the river or well. It was established that there was no consistent pricing structure.
The suggested water usage for a standard plot is 2.6m³ so the estimated yearly use would cost £70

It was proposed that the rent is increased to £36 per year, including water, commencing in the growing season of April 2026.
Agreed, BB abstained from voting.

It was resolved to open applications for vacant allotment plot(s) to residents of neighboring parishes without allotment provision, granting 2 months priority to Weston Longville residents. The Wensum Diary would be used to inform residents.
Agreed, BB abstained from voting.

CM will write to residents explaining the increased charges, starting date and remind each tenant that they need to keep the pathways clear and respect the terms of the tenancy agreement.

The Parish council will fund the water supply until April 2026.

c. Unfortunately the shared '7 Chairs SAM' was not capturing data, it has been swapped with the correct machine.

- 2024/86 Environmental Considerations (Portfolio PC) - Verbal update
a. To receive an update on the Hornsea 3 and Equinor SEP and DEP.

Hornsea & Equinor – no activity to note, work continues in other locations.
SEP & SEP – notice of geological surveys have been sent and would be completed in the next 2-3 weeks.

Trees – There were grants and trees available to landowners and public bodies, it was agreed that there was no suitable location for planting currently.

Clover – CM will distribute so that it may be sown along verges.

- 2024/87 Parishioner Engagement (Portfolio RP) - Verbal update
a. Update in the booklet of Walks / Footpath Map and to resolve the next step.

RP has requested digital maps from Broadland DC for his leaflet.
CM has received a price of £134 for 200 copies. This would be sufficient to give a copy to each Weston Longville resident and the extras in the pub.

JC noted that the walk around the gold course was now open and was pleasant and well designed.

- 2024/88 Communications (Portfolio JC) - Verbal update
Mobile phone Signal Improvement

JC noted the offer to help any householder was still available. There were no updates from the service providers. This matter is now closed.

2024/75 Inter stakeholder Liaison (Portfolio PR) - Verbal Update

- a. To receive a progress update regarding the Playing field
- b. To receive an update with respect to the 7 Chairs meeting on Sept 4th.

- a. The transfer of ownership has been agreed.
- b. The group meets to discuss common issues and best practice, there are actions taken away from the meeting.

Current areas being looked at include:

Offshore power generation networks, A47 closure routes.

Verge wilding and nature schemes that are operating in other parishes.

Verge cutting as devolved responsibility.

Writing a joint letter to the MP to ask about VOIP and their actions to define vulnerable residents.

2024/89 Administrative Matters - Clerk's Report (Verbal Update)

- a. To note the training being held in Gt. Witchingham.
- b. To note the meeting dates for 2025.
- c. Correspondence - Verge cutting.

- a. Training is being held on Saturday 28th at Great Witchingham Village Hall, Clare Morton and Ruth Horton will attend at £50 per person.

- b. It was agreed to meet on: February 10th, May 12th, July 14th, September 8th, November 10th of 2025.

- c. Verge cutting has been offered to the parish to arrange themselves by NCC with a refund of costs. Council decided it did not wish to pursue this option. CM to clarify liability.

A resident contacted the Clerk regarding injured wild birds (peacocks) The clerk sign posted them to animal rescue.

Notification of a 'Very Wide Load' has been received, moving east from Kings Lynn Port to the battery substation off the A47 Clerk to put on Facebook days prior to the movement as it will be very disruptive.

PKF LittleJohn have confirmed the Exception from Audit for 2023/24

2024/90 To resolve to adopt updated policies.

The Financial Regulations, Planning Application Response Policy and Operation London Bridge Protocol were adopted.

Finance (Clerk)

2024/91 To agree the payment list and to note any income and payments made since the last meeting.

It was resolved to accept the payment, income and payments list.

For Authorisation			
31	SLCC	Training day	12.00
	Dawn Clarke	Clerk Salary - September	259.13
	Dawn Clarke	Expenses / WFH Allowance / Mileage	61.45
	Great Witchingham PC	Training day - CM	
To note the payment			
27	SLCC	Part Membership	42.09
29	All Saints	Grant	750
30	Dawn Clarke	Clerk Salary - August	259.13
31	SLCC	Training day - DC	12.00
32	Westcotec	Battery	109.80
Income			
28	Norfolk CC	Parish Partnership	3028.50

2024/92 To note and sign the bank balances and reconciliation dated Sept 6th 2024.

The total bank balance is £30,300.49

2024/93 To accept a quote for insurance.

It was resolved to accept the Zurich insurance at £363 for one year.

2024/94 To receive the Q2 Budget against Actual.

The budget against actual was received, some categories have been entirely spent due to the bill being paid early in the year. There is no area of concern.

2024/95 To bring any projects forward that will need consideration in the 2025-26 Budget.

Councillors were asked to bring any projects forward.

2024/96 Any other business (for information only) and items for the next agenda
To confirm the date and venue of the next meeting:

Councillor Justin Cohu confirmed the planning response timelines.
Monday November 11th, 2024 at 19:30 in the Hall for All
Meeting closed at 21:50

Signed:

Date:



WESTON LONGVILLE PARISHONERS' WALKWAYS

Parish Summary

The parish has a long history and evidence of human activity with Neolithic flint tools, and Bronze and Iron Age structures. It is extensively detailed in the Domesday Book of 1086 and was well established by the time of the Norman Conquest when the manor was in the possession of the Lords of Longueville in Normandy, hence the Parish name

ural world.

PH The Fox @ Lyng
The Fox dates back almost 300 years and offers a warm welcome, fine beers and foods

www.thefoxatlyng.co.uk

GOOD WALKING PRACTICE

Please take care of the countryside
Your leisure is someone else's livelihood
Close gates, do not start fires, do not contaminate water
Keep away from livestock, horses and other animals
Do not stray from marked routes. Cross only at stiles or gates
Do not damage walls, hedgerows or fences
Protect plants, trees and wildlife, Take litter home
Keep dogs on leads, especially near the horse paddocks
Respect crops, machinery and rural property

PLEASE TAKE CARE

All walks can easily be negotiated by an averagely fit person. The routes have been walked by the author (and his dog); however, changes can occur so please follow any diversions if they are marked. Some paths cross fields which are under cultivation, but all routes are permissive for walking.

Please take care, especially when travelling along a lane or crossing the roads. Some of the lanes are narrow, so you may have to step onto the bank for your personal safety if there is traffic on that lane.

Even more diligence is required on the 2 roads highlighted in **RED** as there is a greater level of traffic here



USAF WWII Memorial - 466th Bomber Group

Memorial to the 466th B-24 Liberator unit. A small memorial to the history of the airfield is also on display in the Parson Woodforde Public House



Babu's Vineyard

A small family run vineyard and winery producing award winning white and rose wines.

www.babusvineyard.co.uk



Weston Equestrian Centre

5 star approved riding school, established for over 20 years as a livery yard/ riding school.



ROARR Dinosaur Park www.roarr.co.uk

The UK's largest Dinosaur themed adventure park, with over 25 themed indoor and outdoor attractions



Royal Norwich Golf Course

Norfolk's premier country club featuring 2 stunning courses set in a 400 year old parkland plus a 2.5 mile public walking route, starting at the club-house. With dining and events to match the venue.
www.royalnorwich.co.uk



Round the Woods – Luxury Glamping
5* rated luxury glamping experience. Feel relaxed, inspired and connected to the nat-



All Saints' Church

The medieval period has left the parish with its oldest surviving building, All Saints' Church. This is a large, impressive and well maintained church which was built gradually from the 13th to 15th Century. The West Tower coming first, with the quatrefoil windows of the clerestory before the Perpendicular windows of the aisles. Much of the window tracery was replaced in the 1880 restoration.

All Saints is probably best known for being the church of James Woodforde, incumbent from 1776 to 1803. His diaries recount life during this period.

PH

The Parson Woodforde

A superbly renovated, privately owned country inn with stylish en-suite accommodation, a top notch restaurant and a traditional oak beamed bar.
www.theparsonwoodforde.com

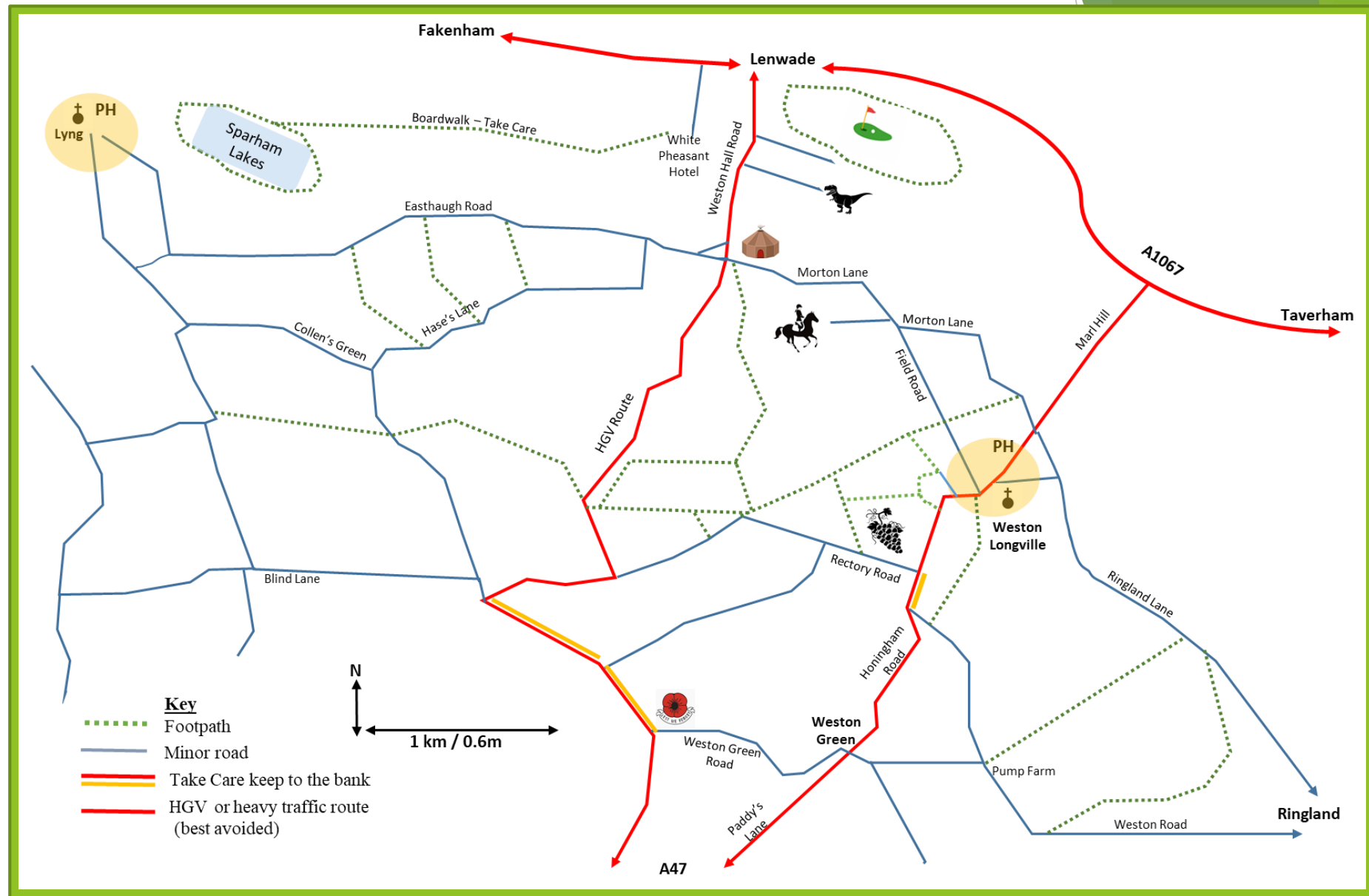


Weston Longville - Parishioners' Walkways

-  All Saints' Church
-  Parson Woodforde PH
-  Royal Norwich Golf Course
-  ROAR Dinosaur Park
-  BaBu's Vineyard
-  USAF WWII Memorial
-  Weston Equestrian Centre
-  Round the Woods –Glamping
-  The Fox @ Lyng PH

Please note footpaths and distances are indicative and may be affected by weather conditions

The minor roads are good for walking with care as there is minimal traffic



Visit www.westonlongville-pc.gov.uk for more information
For more copies of this guide email clerk@westonlongville-pc.gov.uk

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Places of Interest



All Saints' Church

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A superbly renovated, privately owned country inn with stylish en-suite accommodation, a top notch restaurant and a traditional oak beamed bar.
www.theparsonwoodforde.com

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WESTON LONGVILLE WALKS

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Your leisure is someone else's livelihood
Close gates

Do not start fires

Keep away from livestock, horses and other animals

Do not stray from marked routes

Take litter home

Do not damage walls, hedgerows or fences

Cross only at stiles or gates

Protect plants, trees and wildlife

Keep dogs on leads, especially near the horse paddocks

Respect crops, machinery and rural property

Do not contaminate water

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CIL payments to Town and Parish Councils October 2024

Parish	Development	Planning No	Parish / Town 15%	Parish/Town 25%	Retained
Acle	land north of Damgate Lane (plot 2)	2023/3861		£1,772.12	
Acle	land north of Damgate Lane (Plot 3)	2023/3861		£1,772.12	
Aylsham	Aylsham Garden Centre, Norwich Road	20230055		£4,415.69	
Belaugh	Croft House	20210028	£0*		£376.86*
Brundall	rear 15 Highfield Ave	2023/2723		£3,914.71	
Cawston	21 Norwich Road - phase 2	20200036	£1,789.29		
Cawston	21 Norwich Road - phase 3	20200036	£1,353.15		
Cawston	21 Norwich Road - interest	20200036	£14.68		
Cawston	21 Norwich Road	20200036	£3,991.45		
Cawston	21 Norwich Road - interest	20200036	£542.31		
Drayton	Drayton Old Lodge phase 2	2023/2342		£1,071.87	
Drayton	Drayton Old Lodge phase 2	2023/2342		£3,425.17	
Drayton	Drayton Old Lodge phase 2	2023/2342		£645.28	
Felthorpe	Almyr, 4 Holt Road, Felthorpe, Norfolk	2023/2572	£225.84		
Freethorpe	adj The Green	20220619	£20,372.26		
Gt Witchingham	adj 81 Fakenham Road	20202317	£1,148.40		
Honingham	Flower Vision	20170052	£2,698.58		
Lingwood & Burlingham	Church View Farm, South Burlingham Road, South Burlingham	2023/0609	£863.30		
Postwick	Phase 2 Plots 151 to 315 Land South of Smee Lane	20181601	£2,588.87**		

Postwick	Storage Building Adjacent To Witton Lane, Witton	2024/1633	£0***		
Salhouse	86 Norwich Road	20212186 & 2023/1684		£9,293.97	
Spixworth	42 Park Road	20230085		£30,934.99	
Sprowston	former Viking PH, Tills Road	20221985		£1,832.45	
Weston Longville	Christmas Barn	20200376	£1,637.90		
* Belaugh has a parish meeting so funds due to them are retained by the District Council and can be drawn down when a specific project is identified.					
** Postwick is affected by a 'cap'. It had 223 properties at April 2024 (the base date for calculating the Parish payment cap for 2024), and no neighbourhood plan. The annual cap is £37,929.91. £35,341.04 was paid to the PC in April 2024 therefore the current payment to the PC is £2,588.87. Although £124,956.47 is due to the PC from this development this amount, less adjustment, is instead paid to the GNGB.					
*** See comment at **. The annual cap of £37,929.91 has already been accounted for in the above record. The amount due to the PC from this development (£16.71) is therefore added to that given to the GNGB.					

WESTON LONGVILLE PARISH COUNCIL

Grant Application Form

Name of organisation	All Saints' Parochial Church Council WL	Charity number (if applicable)	
Address of organisation (if applicable)	Church Street Weston Longville Norwich NR9 5JU	When were you established?	Parochial Church Council (Powers) Measure 1921

Main Contact	Mr John Hurst	Second Contact	Mrs Margaret Briggs
Role in the Organisation	Churchwarden	Role in the Organisation	Treasurer
Address		Address	
Email		Email	m
Phone		Phone	m

Value of the Grant requested?	£750.00	Is this for full or part funding? If part funding how will the rest of the project be funded?	Part. Fees paid for burials and recorded in a restricted fund titled 'Churchyard'.
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WESTON LONGVILLE PARISH COUNCIL

What will the grant be used for?	For regular grass cutting, and annual hedge cutting.
How will your project benefit the community?	The Churchyard is a designated place for those residents who wish their final resting place to be in the village. Very occasionally burials are of non-residents who have a connection to the village. The Church Council take pride in keeping the surroundings of an historic and prominent building tidy for the sake of those buried in the Churchyard, for those tending graves of loved ones, as well as for the many visitors from near and far. For pedestrians the Churchyard also provides a safe path to access the lane leading to the rear of the Hall for All.
Please supply your organisation's bank details. Name, account number and sort code.	Barclays Bank PLC Sort XXXXXXXXXX
Use this space to provide any other information thought to be significant.	The current contractor Go Green has been responsible for carrying out the work at the Church for a number of years. As with most things costs have risen in the last few years but it is extremely difficult to find someone else prepared to do the work.

Feel free to expand your explanation on another sheet.

WESTON LONGVILLE PARISH COUNCIL

Weston Longville Parish Council

November 2024 Meeting

2024-114

Annex A

— Merge —

For Authorisation

Norse	2nd payment	747.79
Dawn Clarke	Clerk Salary - October	747.79
Dawn Clarke	Expenses / WFH Allowance / Mileage	61.45
Dawn Clarke	Clerk Salary - November	747.79
Dawn Clarke	Backpay	76.44
All Saints Church	Grant 24-25	750.00

To note the payment

Income

33 Lloyds Bank	Compensation	100.00
38 Broadland DC	Precept - 2 of 2 payments	5325.00
39 Broadland DC	CiL Payment: 20200376	1637.90

Signed:

Date:

Name:

November 2024 Meeting

Date of Expense	Description of goods/service purchased	Reason	Receipt Y/N	Amount before VAT	VAT*	Total
						0.00
1 . 9 . 2024	Working from home allowance	September		26.00		26.00
1 .10 .2024	Working from home allowance	October		26.00		26.00
9. 9. 2024	Mileage Meeting	September		9.45		9.45
					0.00	0.00
		TOTALS		£61.45	£0.00	£61.45

Signed (claimee) _____

Signed (authorised) _____

Bank details if we've not paid you before by bank transfer:

Signed (authorised) _____

Sort code:

Account number:

Date:

2024-25 Budget to date

Weston Longville Parish Council - 2024/25 Budget									
		Actual	Actual	Budget	Actual year to date	budget	to date	% +/-	
Category	Description	2021 / 22	2022 / 23	2023 / 24	2023/24	2024 / 25	45,597	Bud/Bud	Comments
Income									
Income	Precept	6,107	7,328	7,328	7,328	10,650	10,650	45%	£19 increase
Income	CIL	3,283	5,597		2,018		1,638		
Income	Allotment	65	15	65		65	50	0%	
Income	Grants		2,982		575		3,029		
Income	Other				30		100		
Income	VAT Reclaim	462							
Income Total		9,918	15,922	7,393	9,986	10,715	13,829	45%	
Expenditure									
Admin & Exp	NALC/SLCC/CPRE	182	234	350	252	275	186	-21%	Benifited from joint SLCC membership. NALC may increase - 10%
Admin & Exp	Insurance	355	355	400	390	430	363	8%	10% Cost of living rounded up
Admin & Exp	Audits	40	40	50	40	315	100	530%	Mid size council plus underpaying Sonya, 225+90
Admin & Exp	Hire of Hall	243	170	300		300	-	0%	
Admin & Exp	Clerk's Office/payroll service	288	340	450	244	495	324	10%	26 x 12 for office. payroll is 60 postage, mileage 6@.
Admin & Exp	Newsletters		82	100				-100%	laptop needs looking at #100
Admin & Exp	Website		-	300	132	150	130	-50%	150, Move towards .gov.uk domains (£210/2 years)
Admin & Exp	Training/Forums etc	130	300	200	55	300	112	50%	1-5% of budget is standard
Admin & Exp	Bank charges	-	-	-	-	-	0	#DIV/0!	
Admin & Exp	Election Expenses			341	287	100		-71%	replenish reserve, will increase over time with more postal voting.
Admin & Exp Total		1,237	1,521	2,491	1,400	2,365	1,215	-5%	
Employment	Clerk's Salary	2,343	3,105	3,291	1,499	3,350	1,555	2%	Assumes 7% increase on contracted hours rounded up
Employment Total		2,343	3,105	3,291	1,499	3,350	1,555	2%	
Grants	Donations	767	3,390	3,000	1,119	1,525	3,779	-49%	Church yard #750, Defib #200, Trees #50, RBL #25, community 500
Grants Total		767	3,390	3,000	1,119	1,525	3,779	-49%	
Maintenance	Hedge cutting	55		65	72	80	78	23%	10% increasd on actual
Maintenance	Grounds maintenance	1,194	1,306	1,200	718	1,562	748	30%	(expected 1,420 so 10% increase on actual
Maintenance	Playing field rent	50		50		50		0%	
Maintenance	SAM2 repairs	807	192	500		200	110	-60%	
Maintenance	Pest control			110		150		36%	
Maintenance									
Maintenance									
Maintenance Total		2,106	1,498	1,925	790	2,042	1,354	6%	
Projects	Allotment - CIL	1,783		-	180	730	419		same water + for legal fees + clover
Projects	Traffic management - CIL	170							
Projects	Roarr		720						
Projects	3 parishes plan grant		996						
Projects	bench		500						
Projects	Toilet				10,000				
Projects	Bus Shelter					4,000	7,268		Half bus shelter
Projects									
Projects	Other								
Projects Total		1,953	2,216	-	10,180	4,730	7,687	#DIV/0!	
Expense Total		8,406	11,730	10,707	14,988	14,012	15,590	28%	
Surplus (deficit)		1,512	4,192	3,314	5,002	3,207			

LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2024/25

This advice note was last updated on 23 October 2024.

The Local Government Association has informed us that the National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2024-25 to be implemented from 1 April 2024. Employers are encouraged to implement this pay award as swiftly as possible.

Backpay for employees who have left employment since 1 April 2024. If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2024 to the employee's last day of employment.

The attached Annex lists the new pay scales for clerks and other employees employed under the terms of the model contract including SCPs 50 and above. These should be retrospectively applied from 1 April 2024.

Hourly rates have been calculated using the NJC agreed formula by dividing annual salary by 52.143 weeks (which is 365 days divided by 7) divided by 37 hours (the standard working week).

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SCP	1 April 2024		Scale Ranges
	£ per annum	* £ per hour	Based on SCP
2	£23,656	£12.26	Below LC Scale (for staff other than clerks)
3	£24,027	£12.45	
4	£24,404	£12.65	
5	£24,790	£12.85	
5	£24,790	£12.85	LC1 (5-6) (below substantive range)
6	£25,183	£13.05	
7	£25,584	£13.26	LC1 (7-12) (substantive benchmark range)
8	£25,992	£13.47	
9	£26,409	£13.69	
10	£26,835	£13.91	
11	£27,269	£14.13	
12	£27,711	£14.36	

13	£28,163	£14.60	LC1 (13-17) (above substantive range)
14	£28,624	£14.84	
15	£29,093	£15.08	
16	£29,572	£15.33	
17	£30,060	£15.58	
18	£30,559	£15.84	LC2 (18-23) (below substantive range)
19	£31,067	£16.10	
20	£31,586	£16.37	
21	£32,115	£16.65	
22	£32,654	£16.93	
23	£33,366	£17.29	
24	£34,314	£17.79	LC2 (24-28) (substantive benchmark range)
25	£35,235	£18.26	
26	£36,124	£18.72	
27	£37,035	£19.20	
28	£37,938	£19.66	
29	£38,626	£20.02	LC2 (29-32) (above substantive benchmark range)
30	£39,513	£20.48	
31	£40,476	£20.98	
32	£41,511	£21.52	
33	£42,708	£22.14	LC3 (33-36) (below substantive range)
34	£43,693	£22.65	
35	£44,711	£23.17	
36	£45,718	£23.70	
37	£46,731	£24.22	LC3 (37-41) (substantive benchmark range)
38	£47,754	£24.75	
39	£48,710	£25.25	
40	£49,764	£25.79	
41	£50,788	£26.32	
42	£51,802	£26.85	LC3 (42-45) (above substantive benchmark range)
43	£52,805	£27.37	
44	£54,071	£28.03	
45	£55,367	£28.70	

Weston Longville Parish Council - 2025/26 Budget

		2021 / 22	2022 / 23	2023-2024		2024-2025		2025-2026	2024/25 notes		2025/26 notes
		Actual	Actual	Budget	Actual	budget	to date	budget	% +/-	Bud/Bud	Comments
Category	Description			2023 / 24	2023/24	2024 / 25		2025/26			
Income											
Income	Precept	6,107	7,328	7,328	7,328	10,650	10,650	11570	13%		
Income	CIL	3,283	5,597		2,018		1,638				
Income	Allotment	65	15	65	55	65	50	0	-100%		agreed increase..... Will fall in this year
Income	Grants		2,982		875		3,029				
Income	Other				32		100				
Income	VAT Reclaim	462									
Income Total		9,918	15,922	7,393	10,308	10,715	13,829	11570	45%		
Expenditure											
Admin & Exp	NALC/SLCC/CPRE	182	234	350	287	275	186	275	0%		Benifited from joint SLCC membership. NALC may increase - 10%
Admin & Exp	Insurance	355	355	400	390	430	363	400	-8%		10% Cost of living rounded up
Admin & Exp	Audits	40	40	50	40	315	100	315	0%		Mid size council plus underpaying Sonya, 225+90
Admin & Exp	Hire of Hall	243	170	300	225	300	-	300	0%		
Admin & Exp	Clerk's Office/payroll service	288	340	450	486	495	324	580	19%		at 6 month mark this is way over as incidentals have also gone in here. Laptop not happy and not been looked at.... WFH 312 mileage 57 payroll 100 incidentals 100
Admin & Exp	Newsletters		82	100					0%		
Admin & Exp	Website / Msoft		-	300	266	150	130	200	17%		150, Move towards .gov.uk domains (£210/2 years)
Admin & Exp	Training/Forums etc	130	300	200	91	300	112	300	0%		1-5% of budget is standard
Admin & Exp	Bank charges	-	-	-		-	0	75	#DIV/0!		4.25 x 12 = 51 + additional
Admin & Exp	Election Expenses			341	287	100		100	0%		replenish reserve, will increase over time with more postal voting.
Admin & Exp Total		1,237	1,521	2,491	2,073	2,365	1,215	2545	7%		reserve at 100 (£300 est)
Employment	Clerk's Salary	2,343	3,105	3,291	3,158	3,350	1,555	3600	8%		Assumes 7% increase on contracted hours rounded up
Employment Total		2,343	3,105	3,291	3,158	3,350	1,555	3600	8%		7% rounded up - 3240 potential 250 increase
Grants	Donations	767	3,390	3,000	1,579	1,525	3,779	1225	-10%		Church yard #750, Defib #200, Trees #50, RBL #25, community 500
Grants Total		767	3,390	3,000	1,579	1,525	3,779	1225	-10%		
Maintenance	Hedge cutting	55		65	72	80	78	100	31%		10% increasd on actual
Maintenance	Grounds maintenance	1,194	1,306	1,200	1,768	1,562	748	1700	12%		(expected 1,420 so 10% increase on actual
Maintenance	Playing field rent	50		50		50		50	0%		
Maintenance	SAM2 repairs	807	192	500		200	110	200	0%		
Maintenance	Pest control			110		150		150	0%		
Maintenance	Allotment costs								#DIV/0!		
Maintenance									#DIV/0!		
Maintenance Total		2,106	1,498	1,925	1,840	2,042	1,354	2200	8%		
Projects	Allotment - CIL	1,783		-	330	730	419	500	#DIV/0!		same water + for legal fees + clover
Projects	Traffic management - CIL	170							#DIV/0!		need a reserve for this to build up
Projects	Roarr		720						#DIV/0!		
Projects	3 parishes plan grant		996						#DIV/0!		
Projects	bench		500						#DIV/0!		
Projects	Toilet				10,000				#DIV/0!		
Projects	Bus Shelter				225	4,000	7,268		#DIV/0!		Half bus shelter not in budget
Projects								500	#DIV/0!		walks fliers and printing
Projects	Other							1000	#DIV/0!		
Projects Total		1,953	2,216	-	10,555	4,730	7,687	2,000	#DIV/0!		
Expense Total		8,406	11,730	10,707	19,204	10,012	15,590	11,570	15%		
Surplus (deficit)		1,512	4,192	2,314	9,907	703					