

Notice of Meeting and Summons to attend – A meeting of the Parish Council will be held at 7.45pm on Monday 14 May 2018 in the Hall for All, **Weston Longville** for the purpose of transacting the following business:

	Informal items: Police report (PC Devlin) County Councillor update (Greg Peck)
1	To Elect a Chairman To sign declaration of acceptance of office
2	To receive apologies for absence
3	To Elect a Vice-Chairman
4	To receive Members' Declarations of interests for meeting tonight and to update declaration of interest forms. Members must declare any personal interests in any items on the Agenda and state whether they also have a prejudicial interest. Members may speak and vote on a matter in which they have a personal interest, but must leave the room during discussion of a matter in which they have a prejudicial interest.
5	To approve and sign the minutes of the meeting held on 12 February 2018
6	To receive information on matters arising from the minutes not covered elsewhere on the agenda
7	To consider and agree the following policies: • Standing Orders • Financial Regulations • Code of Conduct
8	To receive a report on the new Data Protection regulations Job description Data Protection General Regulations : 8.1 To note the appointment of the Parish Clerk as Data Protection Officer 8.2 To consider the formation of a Data Protection Committee 8.3 To agree the Data Protection Policy 8.4 To agree the Records Retention Policy 8.5 To consider and agree the Privacy Notice
9	To discuss Highways issues
9.1	To receive an update (John Staveley / Ruth Goodall)

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9.2	To receive tasks to be reported to Highways (Clerk)
9.3	To discuss the NNDR Western Link options (Ruth Goodall):
9.4	To discuss the A47 Duelling (Ruth Goodall)
9.5	To receive details of the road closure for Sportive (Ruth Goodall)
9.6	To receive an update on the Ursted cable corridor
10	Village Hall and play area a) To receive an update (Ruth Goodall)
11	Greener Weston a) To receive an update
12	To consider planning issues / applications
12.1	To consider the following planning applications Morton on the Hill: SPC Atlas Works, Norwich Road, Weston Longville, NR9 5SL: Resubmission of application for change of use from B8: Warehousing to a Sui Generis use for waste processing and the production of refuse derived fuel (RDF) with an annual throughput of 150,000 tonnes; installation of office, 2 x weighbridges and photovoltaic panels: Serruys Property Company Limited Grid Ref: 611421317851
12.2	To consider planning applications which have been received since distribution of the agenda.
12.3	To note and ratify planning applications responded to since the last meeting due to the deadline date : 20180558 - Erection of Industrial Units (Classes B1, B2 & B8 Uses) and Vehicular Access (Outline), Land at Norwich Road, Lenwade, NR9 5SA – no objection. 20180160 Dinosaur Park, multipurpose interactive theatre performance building - objection due to lack of sustainable thinking with regard to access. 20180272, High Oaks, Three Corner Covert, Weston Longville - Single Storey Side Extension and Various Fenestration Alterations. No objection.

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13	To receive outstanding correspondence and agree action/response (Clerk)
13.1	Traffic matters – Morton Lane
13.2	Honingham – Lenwade Road
13.3	Feasibility Study into Collaborative Working
14	To review financial matters
14.1	To receive the updated accounts for 2018/19.
14.2	To agree payment of accounts: i) Clerk salary and expenses £TBC (awaiting increment information from payroll) ii) HMRC - £TBC as above iii) NALC – annual fees £137.75 iv) Norse – grounds maintenance £515.69 v) Hurst-Van Beuningen Farms – hedge cutting £42 vi) Emma Stone – Annual Audit £40 vii) Living Heartbeat project - training support £1000 (from Solar fund)
14.3	To note income: Precept (1 st installment) £2750
14.4	To consider and agree the annual governance statement 2017-18
14.5	To consider and agree the annual accounting statement 2017-18 Audit
14.6	To consider the annual grant requests: All Saint's Churchyard Maintenance Norfolk Age UK
15	To receive any other business (for information only)
16	To receive items for the next agenda
17	To confirm the date and venue of future meetings: Monday 9 July Monday 10 September Monday 12 November

Weston Longville Parish Council
c/o The Parish Clerk, 73 The Cains,
Taverham, Norwich, NR8 6FU
Email: weston.longville@yahoo.co.uk

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Sonya Blythe
Clerk to the Council – May 2018