

Notice of Meeting and Summons to attend – A meeting of the Parish Council will be held at 7.30pm on Monday 12 February 2018 in the Hall for All, **Weston Longville** for the purpose of transacting the following business:

	Informal items: Police report (PC Devlin) County Councillor update (Greg Peck)
1	Chairman's welcome and to receive apologies for absence
2	To receive Members' Declarations of interests for meeting tonight and to update declaration of interest forms. Members must declare any personal interests in any items on the Agenda and state whether they also have a prejudicial interest. Members may speak and vote on a matter in which they have a personal interest, but must leave the room during discussion of a matter in which they have a prejudicial interest.
3	To approve and sign the minutes of the meeting held on 13 November 2017
4	To receive information on matters arising from the minutes not covered elsewhere on the agenda
5	To review and confirm the Asset Register, Risk Register and Internal Controls.
6	To receive a report on the new Data Protection regulations
7	To discuss the parish allotments.
8	To discuss Highways issues
8.1	To receive an update (John Staveley / Ruth Goodall)
8.2	To receive tasks to be reported to Highways (Clerk)
8.3	To discuss NNDR, Western Link and traffic calming in Weston Longville (Ruth Goodall):
8.4	To discuss the A47 Duelling (Ruth Goodall)
8.5	To consider arranging a Speedwatch (Ruth Goodall)
9	Village Hall and play area a) To receive an update (Ruth Goodall)
10	Greener Weston a) To receive an update

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11	To consider planning issues / applications Responding to Planning Applications: 11.1 • To resolve that any substantive actions in respect of planning matters shall be taken by: Council as a whole; or by the Clerk and / or Chairman acting on the outcome of an email consultation with Parish Councillors 11.2 • To agree the Planning Application Response policy (attached) 11.3 To discuss development of the area behind the churchyard. 11.4 To consider planning applications which have been received since distribution of the agenda. 11.5 To note and ratify planning applications responded to since the last meeting due to the deadline date : • 20171962 - variation of Condition 2 - Approved Plans of Previous Permission 20151771 (Amendments to Clubhouse Design) Weston Park Golf Club. No objection. • Atlas Works, Norwich Road, Lenwade, Change of use. Objection submitted. • 20172086 - Variation of Conditions 2, 3 & 4 of Planning Permission 20141681 - Replace 2 No. Yurts with 2 No. Roundhouses at Fairfield House, Morton Lane. No objection. • 20172130 - The Duckeries, Rectory Road, Demolition of Dwelling and Outbuildings and Erection of Replacement Dwelling and Detached Garage / Outbuilding. No objection. • 20172197 - Variation of Condition 2 of Planning Permission 20151276 (Revised Design).The Old Dairy,Morton Lane. No objection.
12	To receive outstanding correspondence and agree action/response (Clerk) 12.1 Greater Norwich Local Plan – (CPRE and GNLP Office) 12.2 Parson Woodforde Update (Mark Boyd) 12.3 Speed limit on Weston Hall Road (resident). 12.4 DONG/Ursted consultation (verbal, Ruth Goodall) 12.5 Observations on recent traffic calming (resident)
13	To review financial matters

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13.1	To receive the updated accounts for 2017/18.
13.2	To agree payment of accounts: i) Clerk salary and expenses (salary £459.80, expenses £70.60). Standing order of £459.80 paid 1 January). ii) HMRC - staff tax £ £115 iii) Lady Prince Smith, playing field hire annual fee, £50 iv) Hall for All room hire £126.00 v) Anthony Thomas, New Year Day bus £350 vi) Data protection registration £35.00 (paid under Clerks expenses) vii) Ladywell Accountancy, annual payroll £38
13.3	To note the appointment of the External Auditor for 2017/18
14	To receive any other business (for information only)
15	To receive items for the next agenda
16	To confirm the date and venue of future meetings: Monday 14 May Monday 9 July Monday 10 September Monday 12 November

Sonya Blythe
Clerk to the Council – February 2018